

## Summary:

USATF Associations have been requested to revise/amend their bylaws to reflect the requests from the National Office below. Mid-Atlantic's bylaws have been amended several times in the past five years. Therefore, they required very little modification to meet compliance standards. See Reg 7 details below and a copy of red-lined bylaw attached.

### **Regulation 7 Administrative Changes (add yellow to your Bylaws)**

- **7B Association Accreditation - 4 Recognition of Outstanding Associations**
  - Replaces "shall" with "may" in the requirement for annual awards and place of publication (provide room to address odd events such as COVID may impact in the future)
- **7G Association Bylaws 1 Removal**
  - Added language that all Association Bylaws must contain clear and concise provisions related to the following and in accordance with applicable state law:
    - **Removal: Removing or replacing Association Officers and Committee Chairs both elected and appointed.**
      - a. **Elected: Individuals in elected positions must receive thirty (30) days notice of a hearing before an Association Executive Board. The notice must include a just cause statement and any appeal process.**
      - b. **Appointed: Individuals in appointed positions must receive a statement of just cause for removal and any appeal process.**
      - c. **Replacement: Bylaws must include a statement regarding method of replacement.**



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- **7G Association Bylaws 2 Dispute Resolution a. Arbitrators**
  - Added language that all Association Bylaws must contain clear and concise provisions related to **the following and in accordance with applicable state law:**
    - 2. Dispute Resolution: detailed procedures for filing and resolving Association Grievances:
      - a. Arbitrators - added language after .... hear the grievance. **Individuals named in the grievance, grievants and respondents shall not participate in the appointment of panel members except to identify potential conflicts of interest.**
- **7G Association Bylaws 3 Association Elections a Election notice**
  - i Distribution a: Notice must be sent by email
    - Removed "list provided by the National Office" (no change in Association Bylaws unless they specifically state this.... in which case may want to remove for consistency.

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- **7G Association Bylaws 3 Association Elections**
  - **Added language to include:**
    - **d: Election Process. Candidates shall not administer the election process**
- **7G Association Bylaws 6 voting options c: Balanced meeting ballot:**
  - iii changed language to include current utilization of .....**Actively Engaged** Athletes must receive a minimum of **thirty-three and one third percent (.33%)** ...
  - vi changed language to ... **Actively Engaged** Athletes and masters (40-and-above) (If your Associations use this option then recommended to adapt the language for consistency)
- **7G Association Bylaws 7 Counting of Ballots**
  - d. Electronic Ballots Electronic Ballots must remain unopened/not accessed until **reviewed by the voting panel or assigned representative(s).**

## ***Regulation 7 Administrative Changes***

- **7G Association Bylaws 13 Amendment**
  - Amendment 13 Association bylaws shall provide specific language as to the policies and procedures that will be utilized when amending the bylaws to insure adherence of democratic principles.
    - a. Bylaws and amendments proposals must be reviewed by the Association's Executive Committee or the Associations Board of Directors with recommendations to membership.
    - b. Final approval shall be as a meeting of the membership of the Association.